



February 1, 2024

JOHN SMITH
123 MAIN ST
BURLINGTON, NC

Re: Notice of debt owed to **Alamance County EMS** Acct# «Debt_Account_Number»

Dear «First_Name» «Last_Name»:

Our records indicate that you owe the following amount to **Alamance County EMS**:

Explanation of Debt	Date of Service	Amount
EMS Transport	«Trip_Date»	\$«Debt_Amount»
Total Debt		\$«Debt_Amount»

For additional information on the service date or bill, please contact our billing office, EMS Management & Consultants, Inc. at **1 (877)-253-9145**.

As authorized by North Carolina General Statutes, Chapter 105A, The Setoff Debt Collection Act, **Alamance County EMS** intends to submit the above debt to the North Carolina Department of Revenue for collection by applying the debt against any income tax refund in excess of \$50.00 that you may be entitled to receive, unless the total debt amount above is paid immediately. Additionally, as authorized by North Carolina General Statute 18C-134, if applicable, the local agency intends to submit the above debt against certain lottery prizes to which you may become entitled. You are advised that in accordance with the Act, a local collection assistance fee of \$15.00 will be added to the obligation or account described above if submitted for set off.

You have the right to contest this action by filing a written request for a hearing with **Alamance County EMS**. Your request must be filed at the following address no later than 30 days from the postmarked date of this letter:

To request an appeal hearing, you must send a written request to Alamance County EMS:	To pay your balance, make the Check or Money Order out to: Alamance County EMS
Alamance County EMS Attn: Debt Setoff Hearing Officer PO Box 27 Graham, NC 27253	Send to: Alamance County EMS PO Box 309 Lewisville, NC 27023

This notice or the filing of a written request will not prevent garnishment of wages, attachment of bank account(s) or levy and sale of property. Failure to request a hearing within the 30-day time limit will result in the setoff of the above debt and the addition of the applicable local collection assistance fee.

Sincerely,
County Attorney